| Team Meeting #4 | Date: 11/29/2022Time: 5:00p - 7:30pLocation: Online/Discord |
| --- | --- |

| Meeting called by: | Sarang Patel | Type of meeting: | Voice Call |
| --- | --- | --- | --- |
| Facilitator: | Sarang Patel | Note Taker: | Sean Ulep |
| Timekeeper: | Derrick Preza |  |  |

| Attendees: | Sarang Patel, Eddierick Preza, Sean Ulep |
| --- | --- |
| Please read: | N/A |
| Please bring: | N/A |

# Minutes

| Agenda item: | Conclusion of Slides/Presentation Creation | Presenter: | Derrick Preza |
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#### Discussion:

Wrapping up the presentation to be acceptable for showing, and cross checking each other’s work.

#### Conclusions:

Need to go over how the presentation will be when displayed in class

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| * Review/Plan Part of Presentation (cont.) | Derick Preza | 11/22/2022 |
| * Review/Plan Part of Presentation (cont.) | Sarang Patel | 11//22/2022 |
| * Review/Plan Part of Presentation (cont.) | Sean Ulep | 11/22/2022 |

# Other Information

#### Observers:

N/A

#### Resources:

N/A

#### Special notes:

N/A